

RISHON HOUSING CO-OPERATIVE
APPLICATION FOR MEMBERSHIP

FOR CO-OP USE ONLY:
Date received:
No. of bedrooms:

Rishon Housing Co-Operative Application for Membership Checklist:

\*What to know before you apply\*

- Read General Information Sheet.
• Check website www.rishonco-op.yolasite.com or email rishonhousing.coop@gmail.com for suite availability.
• Smoking and Vaping of Tobacco, Cannabis, Other Drugs is prohibited including for medicinal purposes & ritual practices.
• Cannabis: Growing plants, processing, drying, curing, baking, cooking etc. including for medicinal purposes and ritual practices NOT ALLOWED.
• Adults 19 years and older require membership (see #13).
• Landlord reference(s) required (see #4).
• Financial statement(s) required (see #8).
• Pets: 2 cats maximum, spayed/neutered (no dogs).
• Other than normal maintenance, Rishon is not required to make changes to existing suites or building.

Smoking/vaping of tobacco, cannabis, other drugs and cannabis plants, processing, drying, curing, baking, cooking etc. including for medicinal purposes and ritual practices are prohibited anywhere on Co-op property including inside the suites and on balconies and patios. All adults 19 years old and older, within the household, must apply for membership upon move-in.

1. Applicant: Name: Address: Telephone: Home: Work: Cell: Email:
Co-Applicant: Name: Address: Telephone: Home: Work: Cell: Email:

2. Other Household Residents. You MUST list below all potential residents including children and relatives:

Table with 4 columns: Last Name, First Name, Date of Birth, Relationship To Applicant

3. Suite:
No. of bedrooms needed:
Do any members of your household have health conditions that affect your housing needs?
Yes No
If Yes, please specify

**4. Housing Background:**

How long have you lived at your current address? \_\_\_\_\_

Five (5) years of previous addresses are required.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Landlord Reference(s)**

When you attend an Open House you will need to provide written housing references: the names and contact telephone numbers of landlords you have rented from in the last five (5) years.

**5. Participation:**

As a member, you must share the responsibilities of operating and maintaining our Co-op. As well as attending monthly General Membership Meetings, the AGM and any Special General Membership Meetings called, Members must be active on one or more of the following Co-op Committees and attend all Meetings called by the Committee Chairperson.

**Finance                      Maintenance                      Membership/Education**

An applicant’s willingness to participate is an important criterion in the selection process. What skills (e.g. office skills, home repair, carpentry skills, gardening, interviewing, etc.) can you bring to any of the above Committees? Please be specific.

\_\_\_\_\_  
\_\_\_\_\_

**6. Personal Information:**

How did you hear about Rishon? \_\_\_\_\_

Why would you like to become a member of Rishon? \_\_\_\_\_

\_\_\_\_\_

If accepted, how long do you anticipate living at Rishon? \_\_\_\_\_

**7. Income Requirement: For Market Rent Suites only**

If your household income does not meet the Minimum Annual Income Requirements for the size of suite you would like (see below), you will not be eligible for a Market Rent suite and should register with the B.C. Housing Management Commission [www.bchousing.org](http://www.bchousing.org). Also see the General Information Sheet for further details. Applicants will be required to provide written verification of income and housing references when the suite is shown at an “Open House”. **Do not send income information with your application.**

**For Market Rent Suites:**

<u>Housing Charges (amounts subject to change)</u>	<u>Minimum Annual Income Requirements (amounts subject to change)</u>
1 bedroom: \$801.00/month housing charge	\$32,040.00 min. annual income
2 bedrooms: \$1,060.00/month housing charge	\$42,400.00 min. annual income
3 bedrooms: \$1,196.00/month housing charge	\$47,840.00 min. annual income

**8. Income Requirement**

When viewing the suite at an Open House, you will be required to provide the following for proof of income:

- Current Pay Stubs for the last three (3) months **AND** most recent Income Tax Notice of Assessment
- If retired, copies of current pensions, government allowances **AND** most recent Income Tax Notice of Assessment

**9. Parking**

Parking is limited. If available, would you like a parking space? Yes  No

**10. Pet Policy**

Rishon has pet restrictions. A limit of 2 spayed/neutered cats per unit are permitted. Dogs are not allowed.

What pets do you have? \_\_\_\_\_

**11. Insurance**

**Personal Property and Liability Insurance is Mandatory.** Proof of Insurance must be presented in order to receive keys. \*Note: Some tenant insurance providers have provided cheaper rates to shareholding Co-op members, so we suggest you discuss your status with your provider.

**12. Share Purchase (amounts subject to change):**

The Share Purchase is given back within 60 days after you move out. Any costs for repairs or clean up of the suite will be deducted from the Share Purchase.

**Market Rent Suites (amounts subject to change)****For a One Bedroom Suite the Share Purchase of \$2,500 is payable as follows:**

1. \$1,000 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance
2. \$1,500 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

**For a Two Bedroom Suite the Share Purchase of \$3,000 is payable as follows:**

1. \$1,000 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance.
2. \$2,000 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

**For a Three Bedroom Suite the Share Purchase of \$3,500 is payable as follows:**

1. \$1,000 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance.
2. \$2,500 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

**Subsidized Rent Suites (amounts subject to change)**

**For a One Bedroom Suite the Share Purchase of \$1,250 is payable as follows:**

1. \$650 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance.
2. \$600 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

**For a Two Bedroom Suite the Share Purchase of \$1,500 is payable as follows:**

1. \$650 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance.
2. \$850 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

**For a Three Bedroom Suite the Share Purchase of \$1,750 is payable as follows:**

1. \$650 non-refundable (if move-in does not occur) in money order, bank draft or cash within 24 hours of notification of acceptance.
2. \$1,100 non-refundable (if move-in does not occur) in money order, bank draft or cash within two weeks of notification of acceptance **AND**
3. \$10 membership fee, non-refundable, in cash only and a void cheque for Rishon's Pre-authorized Debit (PAD) Agreement for monthly housing charges.

To apply for subsidized suites, when available, contact BC Housing at 604-433-2218 or visit [www.bchousing.org](http://www.bchousing.org).

**Is Rent Supplement Assistance (Subsidy) Available? \*\* No subsidies available at present\*\***

**13. Signatures:**

I/We apply for Membership as set out below:

I/We understand that if the Co-op accepts me/us for Membership and offers a suite, I/we must buy a share purchase (see #12) for the suite.

I/We declare that all the information in this application is correct. I/We give the Co-op permission to verify application information and to obtain and verify landlord references.

If accepted into the membership, I/We agree to be bound by and to comply with the Rules, Occupancy Agreement and the Rishon Housing Co-operative Policies that are in force and amended from time to time.

**Signatures of ALL household residents who are 19 years of age and older is mandatory.**

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Other Adults:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Other Adults:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please inform us if your address, phone number or circumstances change, as your application will be removed from our files if we are unable to contact you.

**Everyone who will be living in the suite, including children, MUST attend the Open House.**

Membership/Education Committee  
RISHON HOUSING CO-OP  
1516 West 71st Avenue  
Vancouver, BC V6P 3C1

**Applications will be kept on file for one year and then destroyed.**

**NOTE: The Personal Information Protection Statement below must be signed and submitted with the Application for Membership form.**

**PERSONAL INFORMATION PROTECTION STATEMENT**

**I/We agree that this Application for Membership may be made available to people in the following positions:**

Co-op Auditor

Employees of CMHC and/or BC Housing

Municipal employees dealing with the Home Owner Grant (for Grant Application)

Co-op Lawyer

Designated Board of Directors, designated Staff and Committee Members

- applications for membership: any Co-op member involved in the selection process
- applications for the Home Owner Grant: BOD designated person
- collecting signatures for the Home Owner Grant: BOD designated person
- collecting Co-op census information: President and BOD designated person
- landlord and other reference checks: Membership/Education Committee
- maintaining a secure filing and storage of personal information: Membership/Education Committee and Finance Committee

Board of Directors if it is in connection with the BOD's official duties

General Membership Meeting only if it is relevant to an appeal I/we make of a BOD's decision

BOD designated person – financial information on household income

**I/We understand that the Rishon Housing Co-operative will use the information to:**

- contact me/us about this application
- determine my/our eligibility for housing and membership in the Co-op
- decide if I/we qualify for a Market Rent Suite or are in need of Subsidy
- determine eligibility for supplementary Home Owner Grant
- ensure safe evacuation of all household members in case of an emergency
- conduct housing reference checks
- decide on any request for an internal move
- determine if Security of Tenure is needed

**I/We understand that the Co-op will destroy personal information that it no longer needs:**

- a) Non-members – Application for Membership one year after receipt
- b) Members – All information seven years after move-out

**I/We have read this Personal Information Protection Statement.**

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signatures of all adults 19 years of age and older is mandatory.**